THINK COLLEGE COORDINATING CENTER
Transition and Postsecondary Programs for Students with Intellectual Disabilities (TPSID) TPSID Evaluation System

PROGRAM LEVEL EVALUATION TOOL

Public Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated at 1070 hours for the 53 program sites that will enter data, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is required to obtain or retain benefit from the Higher Education Opportunities Act (HEOA) Amendments of 2008 (20 USC 1140f-1140i). Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, 400 Maryland Ave., SW, Washington, DC 20202-4536 or email icdocketmgr@ed.gov and reference the OMB Control Number 1840-NEW. Note: Please do not return the completed Program and Student data forms to this address.

PROGRAM DEMOGRAPHICS

PD1. Does your college have a public statement related to diversity?
>   Yes → *Go to question PD2*
>   No → *Skip to question PD3*

PD2. IF YES, does it explicitly mention students with disabilities?
>   Yes
>   No

PD3. Is your TPSID affiliated with a particular school, college, or academic department within your IHE?
>   Yes - What is the name of the school, college, or academic department? _____
>   No

PD4. On average, how many years will it take for a student to complete your TPSID program?
>   Less than one year
>   One year
>   Two Years
>   Three Years
>   Four years
>   Five years
>   More than five years

PD5. What is the average yearly tuition for a TPSID student? $_____

PD6. What is the average yearly total required fees for a TPSID student? $ _____

PD7. Does your TPSID operate during the summer months?
     Yes → *Go to question PD8*
     No→ *Skip to question PD9*

PD8. If YES, what services and supports does your program offer to TPSID students during the summer? Check all that apply.

     Access to courses
     Orientation for new students
     Employment Supports for TPSID students with jobs
     Employment Services for TPSID students seeking jobs
     On campus residential services
     Off campus residential services
     Social activities organized by the TPSID
     Support for TPSID students to participate in social activities not organized by the TPSID
     Student mentors
     Other

PD9. Did your IHE serve and/or support students with intellectual disabilities prior to receiving the TPSID grant?
     Yes →*Go to question PD10*
     No

PD10. If YES, how is your program using TPSID grant funds? Check all that apply

     Increasing the number of students with ID served
     Expanding access to courses for students with ID
     Funding additional locations to serve and support SWID
     Adding staff
     Providing more academic supports for SWID
     Providing more social supports for SWID
     Providing more residential options or supports for SWID
     Other

STAFF – This information is reported for each TPSID staff person

Staff1. What type of employee best describes this staff member's job?

       Full professor
       Associate, Assistant professor, or Adjunct professor
       Dean or other Administrator
       Research staff
       Administrative staff
       Graduate student
       Undergraduate students

Staff2. What percentage of full time does this person work for the TPSID?
       0-25%
       26-50%
       51-75%
       76-100%

ACADEMIC ACCESS

AA1. Are TPSID students required to take placement or ability to benefit tests during the admissions process?
       Yes
       No

AA2. What types of credentials are available to students who attend your TPSID? Check all that apply.

Degree specifically for TPSID students granted and approved by the Institution of Higher Education and not available to other students → *Go to question AA3*

College degree granted by the Institution of Higher Education available to both TPSID and non-TPSID students → *Skip to question AA4*

Certificate specifically for TPSID students granted and approved by the Institution of Higher Education and not available to other students → *Go to question AA3*

Certificate granted by the Institution of Higher Education available to both TPSID and non-TPSID students → *Skip to question AA4*

Specialized certificate or other exit document specifically for TPSID students granted and approved by the TPSID program (Not the hosting IHE) and not available to other students → *Go to question AA3*

Specialized certificate designed for TPSID students issued from the local education agency not available to other students → *Go to question AA3*

Another credential not listed (Please specify :_____). → *Go to question AA3*

3

AA3. What elements of a student's course of study/program are required for the credential?
Check all that apply.

    Coursework
    Completion of required courses
    Internships
    Independent Study
    Employment
    Campus Activities
    Independent Living
    Credit hours
    Credit hour equivalents
    Other element - Please provide a description: _____

AA4. What measures does your program use to track satisfactory academic progress for students in the TPSID program? Check all that apply.

    None
    Completion of components/stages of meaningful credential in expected completion time
    Program completion rate (meeting benchmarks)
    Credits earned
    Grade point average
    Course completion rate
    Skill assessment
    Student self-rating measure
    Peer mentor evaluation
    Attendance
    Portfolio assessment
    IEP progress or goal achievement (for dually-enrolled students)
    Other (please specify: _____)

EMPLOYMENT AND CAREER DEVELOPMENT

EC1. Who provides the employment services or work-related direct supports for the students in your TPSID program? Check all that apply.

> We do not provide employment services or direct supports for the students in our TPSID program
> TPSID program staff
> Career Services staff available to all students attending the IHE
> Peer mentors or supports
> LEA transition staff for dually-enrolled students
> State Vocational Rehabilitation Staff
> State Intellectual and Developmental Disability agency staff
> Separate/Contracted employment service provider
> Supervisors at the worksite
> Coworkers at the worksite
> Other (please specify: _____)

SOCIAL ACTIVITIES

SA1. What strategies are used to identify opportunities and support participating in social activities on campus? Check all that apply.

> We do not actively identify opportunities and support participation in social activities on campus
>
> TPSID staff facilitate participation in social opportunities that are desired by TPSID students
>
> Peer mentors plan attendance at and/or attend social events with TPSID students
>
> Non-TPSID Students (undergraduate, graduate, practicum, etc.) plan attendance at and/or attend campus social events with TPSID students
>
> TPSID staff and/or peer mentors organize social events for TPSID students and invite non-TPSID students
>
> TPSID students organize social events and invite non-TPSID students
>
> TPSID students independently seek out and participate in desired social activities
>
> Other (please specify: _____)

SA2. How do you track participation in social activities by students? Check all that apply.

> We do not track participation in social activities
> Student self report
> Peer mentor monitoring
> As a follow-up to person-centered planning process
> Check student organization membership lists
> Scheduling system
> Regular review of student's program plan or course of study
> Staff monitored
> Use of activity planners
> Other (Please specify: _____)

PLANNING AND ADVISING

PA1. Does the TPSID use Person Centered Planning with participating students?
> Yes → *Go to question PA2*
> No- → *Skip to question PA4*

PA2. Please indicate the Person Centered Planning model or models you are using? Check all that apply.

> We are not using a specific Person Centered Planning model
> Planning for Inclusive Communities Together Using Reinforcement and Evaluation (PICTURE)
> Choosing Options and Accommodations for Children (COACH)
> Making Action Plans (MAPS)
> Planning Alternative Tomorrows with Hope (PATH)
> Essential lifestyle planning
> Personal futures planning
> Whole life planning
> We use a combination of various models
> Other (please specify: _____)

PA3. Who out of the following typically participates in the Person Centered Planning process?
Check all that apply.

       The TPSID Student
       Parents
       Siblings
       Friends
       Other TPSID student
       Peer Mentors
       Other college peers (non mentors)
       Practicum students
       Professors (non TPSID staff)
       TPSID staff
       Education coach
       Academic advisors
       Disability Services Office staff
       Local Education Agency staff
       Community agency representatives (e.g. Dept of Voc Rehab)
       Representatives of advocacy groups
       Employment specialists/job coach
       IEP or transition teacher
       Personal care provider
       Other (please specify: _____)

PA4. What is the TPSID using for an academic advising process? Check one.

       Existing academic advising office used by non-TPSID students
       Separate advising system specially designed only for TPSID students and administered by
       TPSID staff
       Both
       Other (please specify: _____)

PA5. Which of the following best describes students' involvement in the course selection process?
Check one.

       Students in our TPSID program have a particular track of courses they are required to take and,
       therefore, do not have any involvement in the course selection process
       Students in our TPSID program select some of the courses they take while others are required for
       the program
       Students in our program select all of the courses they want to take

RESIDENTIAL ACCESS

RA1. Does this IHE provide institutionally owned/affiliated/operated housing for students?
     Yes → *Go to question RA2*
     No → *Skip to question RA3*

RA2. Do TPSID students have the opportunity to access this housing?
     Yes
     No

RA3. Does the TPSID facilitate access to housing options not operated by/affiliated with the IHE?
     Yes
     No

PEER SUPPORTS

PS1. Does your TPSID use peer mentors?
     Yes→ Go to question PS2
     No → *There are no additional questions to answer in this section*

PS2. In which areas do peer mentors support TPSID students? Check all that apply.
     Social
     Academic
     Independent living
     Employment
     Transportation
     Other (please specify: _____)

PS3. How are peer mentors at your TPSID compensated? Check all that apply.
    Course Credit
    Practicum
    Paid for supports
    Non-cash compensation (e.g. room and board)
    No compensation (e.g. volunteer)

PS4. In which programs of study are peer mentors at your IHE enrolled? Check all that apply.

    Peer mentors are not enrolled
    Education
    Special Education
    Rehabilitation counseling
    Public health
    Business
    Engineering
    Liberal arts
    General education
    Therapies (Physical, Occupational, Speech)
    Psychology
    Sociology
    Social work
    Nursing
    Biological, cognitive, or physical sciences
    Computer Science
    Foreign Language
    Other (please specify: _____)

OUTREACH TO FAMILIES AND STUDENTS

OFS1. What types of outreach does your TPSID conduct to potential students and their families? Check all that apply.
    We do not do outreach to potential students and families
    Participation in Transition Fairs
    Presentations to Local Schools-Public, Private, Charter
    Presentations at parent advocacy and support groups
    Participation in Adult services/CRP events
    Attendance at IEP meetings
    Open houses at TPSID
    Tours of TPSID
    Include information about TPSID in general IHE marketing materials e.g. brochures, website
    TPSID marketing materials, e.g. brochures, catalog, newsletters
    TPSID website
    Other (please specify: _____)

OFS2. What kinds of orientation experiences are provided to family members of students attending the TPSID? Check one.

        Attend typical orientation for families sponsored by IHE
        Attend special orientation for families sponsored by TPSID
        Both
        Neither
        Other, specify: _____

OFS3. What information is offered to family members of students attending the TPSID? Check all that apply.

Transition Issues
        None
        Benefits/SSI
        Guardianship
        Connections to agencies/service providers (i.e. Voc Rehab, Social Security, etc.)
        Employer/workplace expectations
        Person Centered Planning
        Other transition issue (please specify:_____)

IHE-related issues
        None
        Family Educational Rights and Privacy Act (FERPA)
        Review the IHEs code of conduct
        Financial aid
        Disability laws that pertain to higher education and how they differ from IDEA (ADA, Rehabilitation Act)
        Disability-related services available at the IHE
        Non disability-related services available at the IHE
        Social Activities at the IHE
        Other (IHE-related issue (please specify:_____)

Student-specific Issues
        None
        Social
        Behavioral
        Academic
        Independent living
        Career development/Employment
        Other student-specific issue (Please specify:_____)

INTEGRATION WITH INSTITUTION OF HIGHER EDUCATION

IIHE1. Do any TPSID staff participate in existing IHE professional development?
Yes → *Go to question IIHE2*
No → *Skip to question IIHE3*

IIHE2. What professional development topics offered by the IHE did staff participate in this academic year? Check all that apply.

Universal Design for Learning
Software/information technology training
Career services
Diversity training
Academic advising
Project management
Leadership training
Staff supervision training
Other (Please specify:_____)

IIHE3. Do any TPSID staff participate in professional development that was not provided by the IHE (*E.g.* provided by local agencies, staff from your TPSID, staff from another TPSID, staff from the Coordinating Center)?
Yes→ *Go to question IIHE4*
No →*Skip to question IIHE5*

IIHE4. Which professional development topics offered by an entity other than the IHE did staff in this academic year? Check all that apply.

Program assessment
Student assessment
Education coaching
Job coaching
Mentoring
Peer mentoring
Employment and Career services
Financial aid
Diversity training
Project management
Other (Please specify:_____)

IIHE5. Have TPSID staff provided or facilitated training and/or professional development for IHE staff?
Yes → *Go to question IIHE6*
No → *Skip to questions IIHE7*

IIHE6. Which training topics did TPSID staff provide to IHE staff in this academic year? Check all that apply.

    General overview of postsecondary education for students with ID
    Universal Design for Learning
    Person Centered Planning
    Peer mentoring
    Intro to TPSID concept
    How to support students with intellectual disabilities
    Disability etiquette/awareness
    Diversity training
    Collaborative opportunities
    Other (Please specify:_____)

IIHE7. Do TPSID students follow the academic calendar used by the IHE?
    Yes
    No

IIHE8. Are TPSID students held to the IHE's code of conduct?
    Yes →*Go to question IIHE9*
    No → *Skip to question IIHE10*

IIHE9. How is this code of conduct shared with TPSID students? Check all that apply.
    Reviewed with student
    Student is given a copy of the code of conduct
    Code of conduct is available but is not reviewed with or given directly to students
    Other (Please specify:_____)

IIHE10. What strategy or method is used to convey expectations for acceptable behavior to TPSID students?

_____

_____

IIHE11. Do TPSID students receive a transcript? Select one.
    Yes, a regular transcript received by non-TPSID students
    Yes, a transcript specifically for TPSID students
    Yes, a regular transcript *and* a transcript specifically for TPSID students
    No, they do not receive a transcript

IIHE12. Are TPSID students issued ID cards?
    Yes →Go to question IIHE13
    No →Skip to question IIHE15

IIHE13. Does this ID card function identically to the one issued to non-TPSID students?

> Yes → Skip to question IIHE15
> No →Go to question IIHE14

IIHE14. How does the student ID card issued to TPSID students function differently from the ID card issued to non-TPSID students?

_____

_____

IIHE15. Do TPSID students participate in orientation? Select one.
> Yes, the regular orientation for non-TPSID students
> Yes, an orientation specifically for TPSID students
> Yes, the regular orientation and an orientation specifically for TPSID students
> No, they do not participate in orientation

IIHE16. To the best of your knowledge, have TPSID students used any of the following IHE resources in the past year? Check all that apply.

> Health center
> Counseling services
> Safety resources (*e.g.* campus escorts)
> Career services
> Registrar
> Bursar
> Financial aid office
> Tutoring services
> Library
> Bookstores
> Computer lab
> Student IT services
> Sports and recreational facilities
> Arts/cultural center
> Student center
> Dining hall
> Campus transportation
> Students did not use any of these resources this year

COLLABORATION WITH OTHER PARTNERS – Report this information for each partner

CP1. Select the partner the TPSID has an active partnership with:

Education Agencies (K-12, Local, and Regional)
State Education Agency
Vocational Rehabilitation
Community Rehabilitation Provider(s)
Chambers of Commerce/Business councils
Business Leadership Network (BLN)
State Department of Labor
State intellectual/Developmental Disability (IDD) services agency
Self-Advocacy Groups
One-Stop Career Centers (Workforce centers)
Employers
University Centers for Excellence in Developmental Disabilities (UCEDDs)
Developmental disability councils (DD Councils)
Health and wellness organizations (e.g., Planned Parenthood, Wellness)
State department of health
Parent Training Information Centers
Parent/family advocacy or support groups
Private foundations
Public transportation agency
Other IHEs
Other (please specify:_____)

For each organization you partner with answer questions CP2 – CP4:

CP2. How frequently does the TPSID interact with this organization? Check one.
Annually
Bi-annually
Quarterly
Monthly
Weekly
Daily

CP3: What functions does this partner serve? Check all that apply.
    They do not serve any particular function
    Team/Consortia member (State or regional)
    Serves as a consultant
    Participates in project advisory committee
    Provides direct service to TPSID students
    Provides transportation for TPSID students
    Provides training to TPSID students
    Provides training to TPSID staff
    Participates in PCP
    Provides career development/employment opportunities for TPSID students
    Conducts recruitment/outreach
    Provides instructional opportunities for TPSID students
    Other (please specify:_____)

CP4. What resources does this partner contribute to the TPSID program? Check all that apply.
    None
    Staff time and expertise
    Volunteers
    Funds for student tuition
    Funds for other expenses
    Equipment
    Curricula
    Physical space

FUNDING SOURCES

FS1. Other than the funding you received from the Office of Postsecondary Education, which of the following sources of funds are you using to support the development & implementation of your TPSID program (e.g. to pay TPSID staff & other expenses)? Check all that apply.
    IHE resources
    Medicaid
    Local school districts (LEDs)
    Other government-funded grants
    Private foundation grants
    Funding from state budget
    State intellectual/developmental disability (IDD) services agency funds
    State Vocational Rehabilitation agency funds
    Veteran's Affairs funds
    Student/Family funds
    Individual and/or corporate donors
    Other funding sources (please specify: _____)
    We don't use any of the sources listed above

EVALUATION ACTIVITIES

EA1. What sources of data are you using for your program evaluation? Check all that apply.

Data collection mechanism	Population							
	TPSID students	Non-TPSID students (incl. peer mentors)	Family members	IHE faculty/staff	Advisory Committee	Employers	Other partners	Do not use this mechanism
Satisfaction surveys								
Other surveys								
Focus groups								
Interviews								
Observations								
Document record review								
Employment outcomes data								
Academic data								
Other, please specify _____								

For each data source you are using:

EA2. How frequently do you collect or compile these data? Check one.
      Less than once a year
      Once per year
      2 times per year
      3 times per year
      4 times per year
      More than 4 times per year

For each data source you are using:

EA3. How frequently do you analyze or review these data? Check one.
      Less than once a year
      Once per year
      2 times per year
      3 times per year
      4 times per year
      More than 4 times per year

EA4. Does your IHE and/or TPSID program collect follow-up data on students who exited the TPSID program (with or without a credential)? Select one.

Yes →*Go to question EA5*
No →*There are no additional questions to answer in this section*
Not yet → *There are no additional questions to answer in this section*
Don't Know → *There are no additional questions to answer in this section*

EA5. For how long after exiting the program does the IHE and/or TPSID program collect data on students? Select one.

1 year
2 years
3 years
4 years
5 or more years

EA6. Which follow-up data does the IHE and/or TPSID program collect? Check all that apply.

Type of job
Earnings
Hours worked per week
Length of employment
Volunteer or community service activities
Living situation
High school graduation rate
Postsecondary graduation rate
Transfer to 2 or 4-year colleges and universities
Social or community involvement measures
Self-determination measures
Independent living measures
Quality of life measures
Other (please specify:_____)
We do not collect any of these measures